

**METROPOLITAN WASHINGTON
UNIFIED CERTIFICATION PROGRAM**

DDOT • 55 M Street S.E., 7th Floor • Washington, D. C. 20003 • (202) 671-0479
WMATA • 600 Fifth Street, N. W., 3rd Floor • Washington, D. C. 20001 • (202) 962-6493



District Department of Transportation



July 27, 2018

Ms. Brandi Weatherspoon
President
Weatherspoon & Williams, LLC
1264 Stanford Court
Coraopolis, Pennsylvania 15108

RE: Certification No. **18-07-16-N**

Dear Ms. Weatherspoon:

We are pleased to inform you that your firm has been certified as a Disadvantaged Business Enterprise (DBE) with the Metropolitan Washington Unified Certification Program (MWUCP), effective **July 27, 2018**. This letter also verifies that your firm has also been granted certification as a Small Business Enterprise (SBE) in addition to the DBE Certification, effective **July 27, 2018**. MWUCP participants include the Washington Metropolitan Area Transit Authority (WMATA) and the District of Columbia Department of Transportation (DDOT). Your firm is subject to the requirements of the Disadvantaged Business Enterprise regulations, Title 49, Code of Federal Regulations, Part 26, as amended and all laws of this jurisdiction applicable to the transaction of business. You are currently certified in the following North American Industry Classification System (NAICS) Code(s):

**541611 – ADMINISTRATIVE MANAGEMENT & GENERAL
MANAGEMENT CONSULTING SERVICES**

541613 – MARKETING CONSULTING SERVICES

541618 – OTHER MANAGEMENT CONSULTING SERVICES

423510 – METAL SERVICE CENTERS WHOLESALERS

**611430 – PROFESSIONAL DEVELOPMENT & MANAGEMENT
TRAINING**

If you wish to add to the list of approved NAICS Codes, you must make such request in writing with supporting documentation to the MWUCP participant from which the original certification was received.

Your certification does not automatically expire. As a certified DBE/SBE, you are required to submit an annual “No Change”/“Notice Regarding Change” statement, attesting to your continued status as a “socially and economically disadvantaged

individual”. You must also submit the following: the Firm’s Federal Tax Return for that year. The requisite forms are available on the WMATA website or the DDOT website. The “No Change”/ “Notice Regarding” Change Statement and supporting documentation should be mailed annually on or before your firm’s certification anniversary date to:

**District Department of Transportation
Office of Civil Rights, 7TH Floor
55 M Street, SE
Washington, DC 20003**

Failure to provide the requested documents in a timely manner will result in immediate actions to decertify your firm’s eligibility as a Disadvantaged Business Enterprise with the Metropolitan Washington Unified Certification Program.

Please be advised that you will receive an updated renewal letter triennially (every three years) after the MWUCP’s three year reevaluation is conducted.

If a change in the ownership, control or management of your firm has occurred, you must complete and submit a “Notice Regarding Change” statement immediately subsequent to the change.

Firms desiring information about DDOT procurement opportunities should go on line at <http://ddot.dc.gov/dbe>. To do business with WMATA, go on line at www.wmata.com or www.metroopensdoors.com to register as a vendor and for bidding opportunities. Additionally, we have included an attachment that requires your firm to register with the Contract Compliance System, in the event your firm receives contracting opportunities. This system assists in the enforcement of contract compliance regulations, including prompt payments and compliance with terms and conditions of contract awards. You can go to <https://ddot.dbesystem.com> to establish the account for your firm for future compliance with Federal and state regulations as a participant in the DBE/SBE program.

A firm is considered graduated in all or some of the areas of work grouped under the NAICS Codes if the firm exceeds the size standards listed under the NAICS Codes. If a firm exceeds the size standard in any of its approved NAICS Codes, it is no longer certified as a Disadvantaged Business Enterprise under that specific NAICS Code. If a firm exceeds the size standards in all of its approved NAICS Codes or the established Personal Net Worth standard, it is no longer eligible to participate as a Disadvantaged Business Enterprise or Small Business Enterprise under the Federal U.S. Department of Transportation Program.

If you have any questions, please contact Leutisha Stills, DBE/SBE Program Manager, at 202-671-0479 or via email at Leutisha.stills@dc.gov.

Sincerely,

Tyra L. Redus /s/

Tyra L. Redus

Equity & Inclusion Officer,
Office of Civil Rights, Equity & Inclusion